ETSAB Barcelona School of **Architecture**

UNIVERSITAT POLITÈCNICA DE CATALUNYA BARCELONATECH

| School | Studies | Know us | International | Internships | Services | Intranet | Library |

You are here: Home • Intranet

Intranets

Space reserved for members of the school - students, teaching staff and administration and services staff - to access different services.
Each intranet is aimed at specific groups; therefore, a community member may not have access to some intranets.

School intranets

Access to intranets →

Academic management

e-Secretaria

e-Secretaria
Portal of services for students, where you can make arrangements related to your academic record.

Prisma ▪ ▪ ▪

Prisma - Study management
Portal of services for the PDI related to the management of studies (Teaching Guide, Class lists, etc).

step2. Select **STUDENTS: Admission**

You can change the Language here

PRISMA

Català | Español

PDI / PAS
e-Prisma. Multilingual course management system that lends support to the management of academic processes at the UPC.

STUDENTS: e-Secretaria
e-Secretaria. Multilingual portal that allows students to manage their academic records.

STUDENTS: Admission
UPC studies admission. Multilingual system for admission to master's and doctoral degrees at the UPC and exchange programmes with other universities.

Your account
- UPC students
- Non-UPC students registered in the system
- Non-UPC students not registered in the system
  Register
- Problems with digital certificate
- Problems with my username and password

NOTICES

SCHOLARSHIPS

step3. In the option **'Non-UPC students not registered in the system'**, click on **Register**

Very important! You must apply for the Ministry's scholarship between March 30th and May 12th.
Apply even if you are not sure since you can not apply later on.

https://youtu.be/BsQoHywfrl4

More information: https://www.upc.edu/sga/ca/beques

NEWS

NEW FEATURES

UNIVERSITAT POLITÈCNICA
DE CATALUNYA
BARCELONATECH

Prisma ▪ ▪ ▪

◥ User registration

DATA PROTECTION INFORMATION

Unit responsible for processing	Universitat Politècnica de Catalunya
Data of the delegate of data protection	Universitat Politècnica de Catalunya 🔗
Purposes of the treatment	F01.1 Access to master's and doctoral degrees
Legitimation	Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority. Organic Law 6/2001, of December 21, of Universities.
Recipients	Disclosures: At the University Admissions Office of the Generalitat de Catalunya.
	International transfers: Data will not be transferred to third parties unless there is a legal obligation to do so.
Rights of people	Right of access, rectification or erasure, restriction of processing. Right to object. Right to data portability. 🔗
Term of conservation	As needed for any of the purposes that are described in our retention policy. 🔗
Claim	If you have been unable to exercise your rights to your satisfaction, you can file a complaint with the APDCAT: apdcat.gencat.cat

☑ I have read and accepted the privacy policy. ⬅ ····· 3.2 You must **accept** the privacy policy

3.1 Enter your data

PERSONAL DETAILS

Data necessary to register in the system of preinscription of the UPC. After your login, you will receive an email with the password to activate the register. If you have any questions about signing up **contact us**.

Fields marked * are required.

L'aplicació està disponible en 3 idiomes, si vols canviar d'idioma fes servir els enllaços que hi ha a la barra superior a la dreta. Si fas servir el traductor automàtic del navegador pots obtenir traduccions confuses.
La aplicación está disponible en 3 idiomas, si quieres cambiar de idioma utiliza los enlaces que hay en la barra superior a la derecha. Si usas el traductor automático del navegador puedes obtener traducciones confusas.
The application is available in 3 languages, if you want to change the language use the links in the top right bar. Using the browser automatic translator can lead to confusing translations.

Name (e.g. Peter)* | Surname 1 (e.g. Smith) * | Surname 2 (e.g. Jones) | Document type* | Doc. number* [i] | Gender*

Nationality* | Birth country* | Birth province* | Birth date* DD/MM/YYYY | Communication language*

Your document must be valid for the whole period of your stay

E-MAIL ADDRESS

E-mail address* | Write again the email address* | Password* | Repeat password*
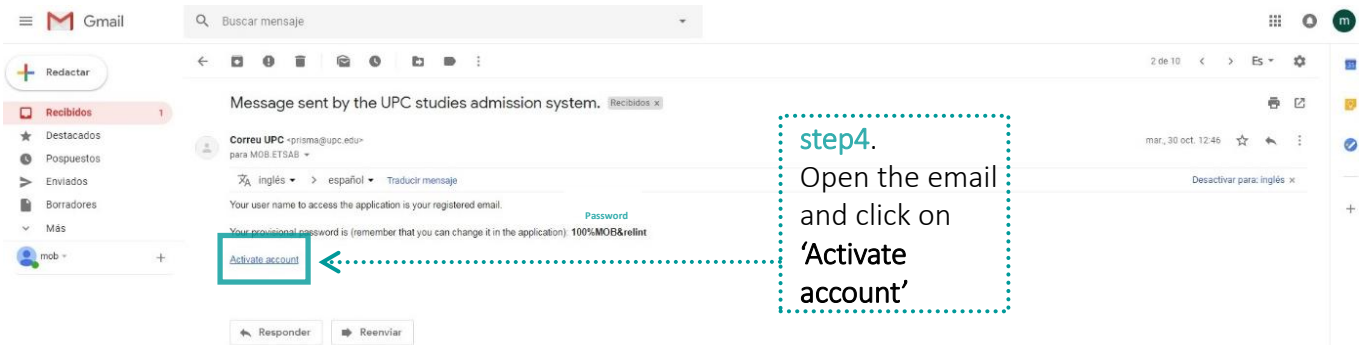
☐ No soc un robot
reCAPTCHA
Privadesa - Condicions

3.3 You must solve the **captcha**

3.4 Click on Register

Register

An email will be sent to the email address registered to activate the account

---

≡ M Gmail

🔍 Buscar mensaje

2 de 10 ⟨ ⟩ Es ▾ ✿

✚ Redactar

📥 Recibidos 1
★ Destacados
🕐 Pospuestos
➤ Enviados
📄 Borradores
⌄ Más

Message sent by the UPC studies admission system. Recibidos ×

Correu UPC <prisma@upc.edu>
para MOB.ETSAB ▾

🗛 inglés ▾ > español ▾ Traducir mensaje

Your user name to access the application is your registered email.

Your provisional password is (remember that you can change it in the application): 100%MOB&relint

Password

Activate account ⬅ ·····

↩ Responder ➡ Reenviar

mar., 30 oct. 12:46 ☆ ↩ ⋮

Desactivar para: inglés ×

step4.
Open the email and click on 'Activate account'

UPC Admissions

Main page | Contact | FAQ   Català | Español

Your account

- UPC students ▣

- Non-UPC students registered in the system

Username
[_____]

Password
[_____]

[ ] I'm not a robot
reCAPTCHA
Privacy - Terms

[Log in]

- Non-UPC students not registered in the system

[Register]

NOTICES

SCHOLARSHIPS 2022/2023

Very important! You must apply for the Ministry's scholarship between March 30th and May 12th.
Apply even if you are not sure since you can not apply later on.

https://youtu.be/BsQoHywfrl4

More information: https://www.upc.edu/sga/ca/beques

NEWS

NEW FEATURES

Personal data*

Academic details*

Application

RGPD information

↘ Personal data*

IMPORTANT: Please complete all **required fields (marked with an asterisk)** in the sections "Personal data" and "Academic details" in order to start the pre-enrolment process. Then select your course of study and make the payment, if necessary. After completing or editing "Personal data" and "Academic details", please save the information by clicking on "Save" in the lower right-hand corner on both forms.

Please enter your FAMILY ADDRESS as your ADDRESS DURING THE ACADEMIC YEAR if you do not yet know the latter. You can update it later.

PERSONAL DETAILS

Name*	First surname*	Second surname	Document type*	Doc. number*
			Passport	

Gender*	Registration date	Birth date	Nationality*	
Female		DD/MM/YYYY	British	

Birth country*	Province*	City/town*	Additional information
Spain			

Birth county	Mobile phone*	Comm. language*	
Baix Llobregat		English	

USUAL HOME ADDRESS

Country*	Province*	City/town*	Additional information
Spain			

County	Postcode*	Telephone*	
Baix Llobregat			

Street type*	Street (only the name)*	Number*	Stairs, floor, door

↘ check the list of postcodes ▣

[Copy details]

ADDRESS DURING ACADEMIC YEAR

Residence type*
[_____]

Country*	Province*	City/town*	Additional information
Spain			

County	Postcode*	Telephone*	
Baix Llobregat			

Street type*	Street (only the name)*	Number*	Stairs, floor, door

📄 Generate academic record

↘ Consult the information on data protection. ▣

[Cancel] [Save]

ATENTION: unsaved changes

CHANGE PERSONAL ADDRESS

Personal e-mail address*
[_____]   [Change personal address]

◥ Academic details*

PERSONAL DETAILS

| Document number | Name and surname | Personal e-mail address |

step7. Go to **Academic details** and fill in the required information

UNIVERSITY DEGREES* ︿

University	Degree	Access	
Politecnico di Milano	Máster de Arquitectura	☑	Delete

Add

Máster de Arquitectura

Fields marked with an asterisk (*) are required. In case you can't find your country and/or university in the list below, please cancel the process and inform the administrator of the application about this fact.

If you started studying from 2009 onwards, your degree will be a bachelor's or master's degree.

7.1 Fill in the blanks with the **studies you are following in your home university.** Write '**2025**' in **Obtaining year**

Access degree [i]
☑

University location country
Italy ▽

University*
I - Politecnico di Milano ▽

Degree*
Máster de Arquitectura

Degree level*
Holder of a degree i ▽

Language of instruction*
Italian ▽

Obtaining year*
2022

Final degree grade 5 to 10 [i]
__,___

Homologated degree
○ Yes ● No

Name of homologated degree
Others ▽

Other homologated degree

Homologation date
DD/MM/YYYY 🗓

Legalized degree
○ Yes ● No

Legalization year

Scholarships and aids

Cancel Save

Step8
Add the **languages** you know

Language

Fields marked with an asterisk (*) are required.

Language*
Spanish ▽

Learning method*
School ▽

Reading level	● Very good	○ Good	○ Medium	○ Low	○ Null
Writing level	○ Very good	● Good	○ Medium	○ Low	○ Null
Speaking level	○ Very good	● Good	○ Medium	○ Low	○ Null
Oral comprehension level	● Very good	○ Good	○ Medium	○ Low	○ Null

Data saved correctly

Cancel Save

ELECTRONIC DOCUMENTATION ︿

Add

Step9 On file type choose 'Other documents'. **Add** the following **documents**.

1_ ETSAB Visiting student Application Form, duly filled in with the student personal data and signed by the applicant and the mobility coordinator at home university.

2_ Copy of passport or ID card.

3_ CV / Résumé

4_ Portfolio with the most significant academic works and projects (PDF format maximum size 20Mb).

5_ Support letter from the home university allowing the application as visiting student at ETSAB.

6_ Transcript of records of the Architecture studies carried out at the home university.

7_ Information about the Architecture Degree study programme at the home university (academic structure and courses list) and its qualifying grade scale.

8_ Tentative list of GArqEtsaB courses to take at ETSAB if admitted.

ELECTRONIC DOCUMENTATION

Current	Name	
✓	–	Delete

Add

Fields marked with an asterisk (*) are required. The size limit is 20 MB per file and 50 MB in total.

File type*	File*		Current
Other documents ▾		Select	✓
Curriculum vitae			
Diploma			
Results certificate			
Other documents			
Language certificate			

ATENTION: unsaved changes

Cancel   Save

Personal data*

Academic details*

Application

RGPD information

◥ **Application**

PERSONAL DETAILS

Document number   Name and surname   Personal e-mail address

CANDIDATE'S APPLICATIONS

The priority assigned to the degrees can be modified by dragging and dropping the selected degree.

step10
Create an **Application**. Click on **Add**

Program type	Name	Academic year	Status	Priority	↑↓
	–			1	Delete

Add

New application

Choose a course and describe your personal motivation about this course.

The application process will not begin until you submit your application for verification or you have paid the fees, if applicable. Once the deadline has passed, any applications with the status "In process (pending submission)" will not qualify for a place.

10.1 Choose 'Application for visiting students' on Program type

Program type	Course and semester start of studies, programme*
Application for visiting stu ▾	2022-Q1 ETSAB - VISITING Degree in Architecture Studies (Barcelona) ▾
Doctoral degree	
Master	
Double official master's degree	
Erasmus Mundus Degree	
Application for exchange students	
Application for visiting students	

Additional information

Questions marked with an asterisk (*) are compulsory.

10.2 Choose '2025-Q1 ETSAB – VISITING Degree in Architecture Studies (Barcelona)' from the list

Application data | Comments

2022-Q1 - Application for exchange students - 210MOB - ETSAB - MOBILITY PROGRAM (Architecture Barcelona)

Choose a course and describe your personal motivation about this course.

The application process will not begin until you submit your application for verification or you have paid the fees, if applicable. Once the deadline has passed, any applications with the status "In process (pending submission)" will not qualify for a place.

Program type
Application for exchange students

Course and semester start of studies, programme
2022-Q1 - Application for exchange students - 210MOB - ETSAB - MOBILITY PROGRAM (Architecture Barcelona)

Motivation[i]

Code
210MOB

Status
Processing (to be sent)

Registration date
04/04/2022

Pre-enrolment fee

Person in charge

Tutor

Contact
Oficina Relaciones Internacionales ETSAB Av. Diagonal 649 - 08028 BARCELONA

Send application

Application-tracking information

Date | **Action**
04/04/2022 12:00:10 | Request created

Additional information

Questions marked with an asterisk (*) are compulsory.

IMPORTANT INFORMATION:
|_ EXCHANGE students admitted at ETSAB will enroll ONLY courses of GArqEtsaB-GRADO EN ESTUDIOS DE ARQUITECTURA (Degree in Architecture Studies).
| + INFO: https://etsab.upc.edu/en/international/incoming/exchange-students
| _ NOTE: The conditions of the stay at the ETSAB are subject to possible variations due to COVID. In addition, the university may modify the initially planned teaching method (online, face-to-face or hybrid) depending on the sanitary situation evolution.

BEFORE JUNE 10th, FILL IN THE REQUIRED DATA + UPLOAD THE FOLLOWING FILES:
| 1_ ETSAB Exchange Application Form dully filled in, signed by your mobility coordinator. https://etsab.upc.edu/en/shared/c-internacional/r_incoming/exchangeapplicationform.pdf
| 2_ Copy of a valid passport or ID card.
| 3_ Portrait picture for the UPC Student Card: JPG format file / white background / dimensions: 181 pixel width x 220 pixel height / minimum resolution 100 dpi.
| _(OPTIONAL)_ Provisional Learning Agreement

Cancel | Save

ELECTRONIC DOCUMENTATION

Add

Personal data*

Academic details*

Application

RGPD information

↘ **Application**

PERSONAL DETAILS

Document number | **Name and surname** | **Personal e-mail address**

CANDIDATE'S APPLICATIONS

The priority assigned to the degrees can be modified by dragging and dropping the selected degree.

Program type	Name	Academic year	Status	Priority	↑↓
Application for exchange students	210MOB - ETSAB - MOBILITY PROGRAM (Architecture Barcelona)	2022-Q1	Processing (to be sent)	1	Delete

Add

Application data | **Comments**

2022-Q1 - Application for exchange students - 210MOB - ETSAB - MOBILITY PROGRAM (Architecture Barcelona)

Choose a course and describe your personal motivation about this course.

The application process will not begin until you submit your application for verification or you have paid the fees, if applicable. Once the deadline has passed, any applications with the status "In process (pending submission)" will not qualify for a place.

Program type
Application for exchange s

Course and semester start of studies, programme
2022-Q1 - Application for exchange students - 210MOB - ETSAB - MOBILITY PROGRAM (Architecture Barcelona)

Motivation [i]

Code
210MOB

Status
Processing (to be sent)

Registration date
04/04/2022

Pre-enrolment fee

Person in charge

Tutor

Contact
Oficina Relaciones Internacionales ETSAB Av. Diagonal 649 - 08028 BARCELONA

On the box that will appear you will be able to track the **details of your application**

Application-tracking information

Date	Action
04/04/2022 11:01:17	Request created

Additional information

Questions marked with an asterisk (*) are compulsory.

IMPORTANT INFORMATION:
|_ EXCHANGE students admitted at ETSAB will enroll ONLY courses of GArqEtsaB-GRADO EN ESTUDIOS DE ARQUITECTURA (Degree in Architecture Studies).
| + INFO: https://etsab.upc.edu/en/international/incoming/exchange-students
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BEFORE JUNE 10th, FILL IN THE REQUIRED DATA + UPLOAD THE FOLLOWING FILES:
| 1_ ETSAB Exchange Application Form dully filled in, signed by your mobility coordinator. https://etsab.upc.edu/en/shared/c-internacional/r_incoming/exchangeapplicationform.pdf
| 2_ Copy of a valid passport or ID card.
| 3_ Portrait picture for the UPC Student Card: JPG format file / white background / dimensions: 181 pixel width x 220 pixel height / minimum resolution 100 dpi.
| _(OPTIONAL)_ Provisional Learning Agreement

Cancel | Save

ELECTRONIC DOCUMENTATION

Add

If you click on the **Comments** tab you will be able to **add a comment** for queries related to your admission and the conversation will be registered

> If you need a **Letter of Admission** you can request it in the "Comments" tab
>
> *remember that your passport must be valid for the whole period of your stay

Application data | **Comments**

Sent and received comments about the application

Select the comment to view its detail.

Person in charge	Title	Date
⌄ ALICIA GARCÍA DEL BLANCO	Letter of Admission	04/04/2022 11:12:17

Add