



USEFUL TOOLS

0. Username and password **UPC**

1. **Email UPC**

2. Access to **UPC intranets**

3. Guide for **e-Secretaria** 

4. Guide for **Atenea**



5. Guide for **UPC app + UPC student card**

6. Guide for **services**

7. Guide for **customized schedules**

0. Username and password UPC

When your admission was confirmed, you received a message to activate your UPC user account in order to access the different platforms.

Dear Sir/Madam,

Please find enclosed the account information that will enable you to access the UPC intranets:

Username: name.lastname

In order to get your password you must click this link: [Get Password](#)

For more support, contact us: <https://serveistic.upc.edu/ca/atic>

Best regards

Universitat Politècnica de Catalunya

1. Email UPC

With your user profile your UPC email is activated. You must have received another message: "Activació de bústia realitzada".

Dear Sir / Madam,

We have enabled an email account to the user **name.lastname** with the email address name.lastname@estudiantat.upc.edu. First of all, you need to [activate the two-factor authentication to the account](#).

Once you have done this, you can access through the web <https://correuv3.upc.edu> with the same user name and password of the UPC intranets adding the two-factor authentication code.

If you do not remember your username and password, you will be able to reset them on the page [recover your password](#).

You can find all the information about the email service in the following link: <https://serveistic.upc.edu/ca/correu-v3-gmail>

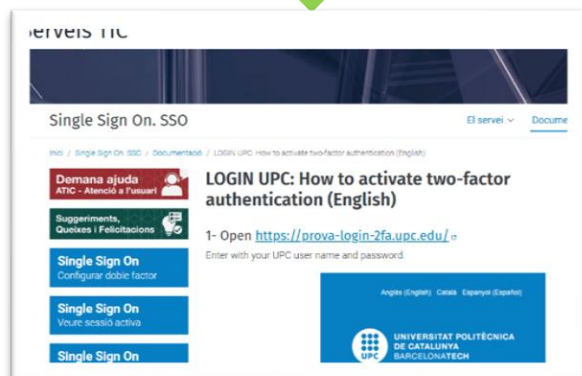
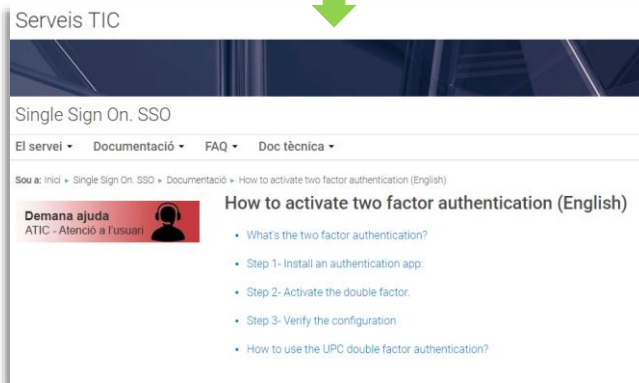
If you have any questions please contact us.

ATIC - <http://serveistic.upc.edu/ca/atic>

In case you have not activated your account when you received the messages, you have to do it now. It is very important that you log in and check this new account as all communications from the University will be made through this address.

1.1 To activate the mail and G-Workspace for education account

The double-authentication factor is an additional code that you will have to enter to access some applications of the UPC in addition to your usual username and password. It consists of two 6-digit temporary codes provided by an application that you can install on your phone or a workstation. The codes change every 30 seconds and you should check the application to know which code is valid at that time: <https://serveistic.upc.edu/ca/sso/documentacio/sso-2fa> and <https://serveistic.upc.edu/ca/sso/documentacio/login-upc-activate-english>

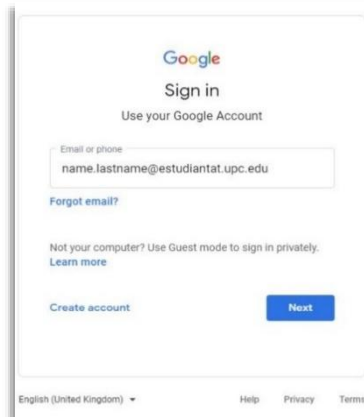
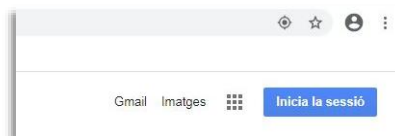


Open a browser (preferably Google Chrome) and open www.google.com

Log in clicking in the upper right button.

To sign in, write your full email name.lastname@estudiantat.upc.edu

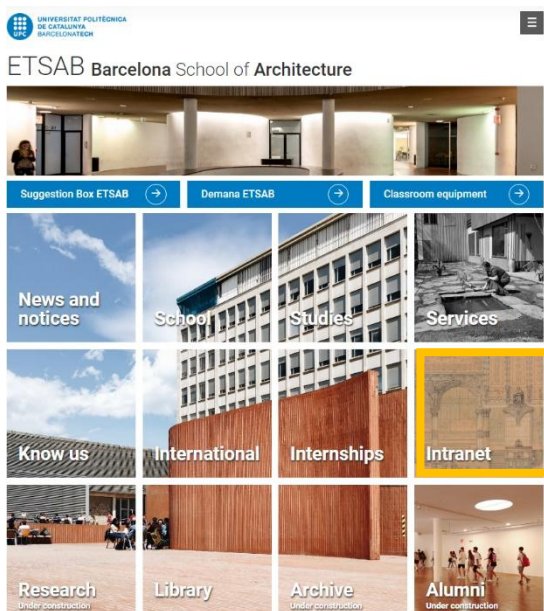
It will redirect you to the Portal of the UPC identity system where we only have to put our UPC username and password (**point 1**)



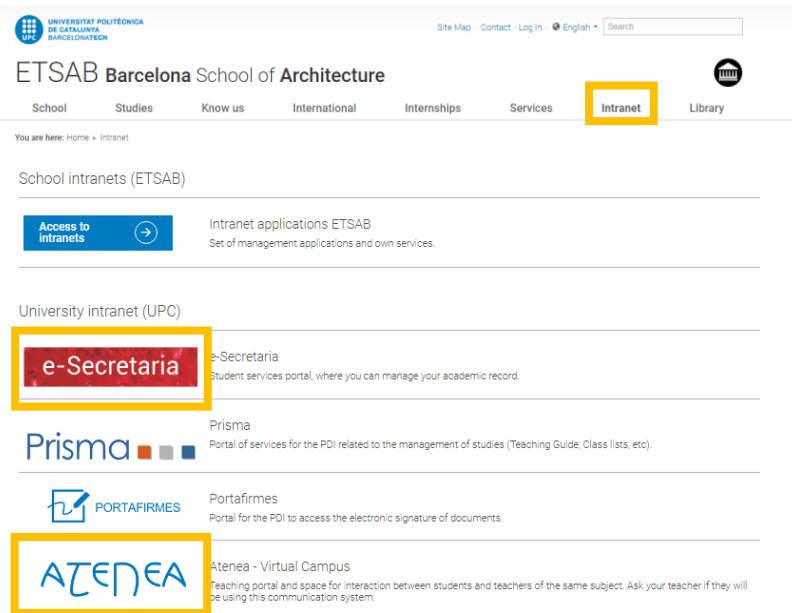
***UPC Mail and G-Workspace will expire a few months after the end of your last semester at UPC.
Do not forget to back up your messages and files at the end of your mobility!**

2. Access to UPC intranets

2.1. To access the two UPC intranets go to www.etsab.upc.edu and click on Intranet



You will see the link to enter the **e-Secretaria** and **Atenea**, the two UPC intranets that you will be using this year in ETSAB.



3. Guide for e-Secretaria

3.1 To enter the e-Secretaria, click on e-Secretaria. Click on **Identificación única UPC (UPC user)** and log in with your username and password.



IMPORTANT!! Complete steps 3.2.1 and 3.2.2 before registration

3.2. In **My details**, you MUST complete this information:

3.2.1. Personal data

- Review the information in 'Usual home address'
- Complete the information in 'Address during academic year' with your address in Barcelona

CHANGE PERSONAL ADDRESS

UPC e-mail address
@estudiantat.upc.edu

Personal e-mail address*
@gmail.com

Change personal address

We remind you that a UPC student account will be automatically created for you (name.surname@estudiantat.upc.edu).

Communications from the university are sent to your UPC email address. Emails sent by the university will NOT be forwarded to the personal address.

3.2.2. RGD Authorizations

- Answer the 'RGPD authorizations'

Once the previous steps are completed, at e-Secretaria you can access your academic file, check your academic records, change your personal information, redirect your e-mail and print your enrolment.

- Change your Personal Data
- Check your records
- Check your marks (provisional and final)
- Information about your enrolled courses
- Print your enrolment
- Transcript of records

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3.3. In Forms and payments you can see, download and print your enrolment.

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Before making any payment, you should check that all the information shown on the document is correct. If you find any errors, please contact the administrative staff for your programme to make the necessary changes.

If you like you can pay by credit card or Linia Oberta from this page. Choose one of the two options from the list and it will open a confirmation page to manage the payment directly with the financial institution. The payment status will be updated when a confirmation by the financial institution is received.

Select a document and language to view the form. Hide

Academic year	Form/concept	Amount	Method of payment	Date of printing	Expiry date	Status	Payment
2024-0	Enrolment	0,00 €	Financial institution	06/09/2024	11/09/2024	Pending	

Language*
 English View form



UNIVERSITAT POLITÈCNICA DE CATALUNYA BARCELONATECH

APPLICATION FOR ENROLMENT
ACADEMIC YEAR 2024-2025(0)

**Barcelona School of Architecture
ARCHITECTURE BARCELONA, Curriculum 2023**

Personal details

Student :
Ref. no. : Passport :

ACADEMIC INFORMATION
Final-year subjects: NO

Code	Org.	Type	Val.	Credit	Group	Teaching unit
210282	Q1	P	1	4.0	ISM	ADAPTIVE ARCHITECTURE, FURNITURE AND DESIGN
210289	Q1	P	1	4.0	1ST	DESIGNING, CALCULATING AND BUILDING IN WOOD
210326	Q1	P	1	3.0	ISM	HOUSING AND NEIGHBORHOOD REGENERATION
210294	Q1	P	1	3.0	ISM1	LLUM BCN FESTIVAL
210141	Q1	P	1	5.0	ISM1	THEORY II
210123	Q1	P	1	5.0	1ST1	URBAN DESIGN III

FINANCIAL INFORMATION (Amounts in euros)

TYPE OF FEE: Ordinary

ACADEMIC FEES

Total academic fees 0.00

ADMINISTRATIVE FEES

Total service fee 0.00

TOTAL ENROLMENT FEE 0.00

TOTAL AMOUNT DUE 0.00

3.4. In Course Guide you can download the course description of each enrolled subject.

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ENROLLED SUBJECTS

Name	UPC Code	Acronym	Catalan	Spanish	English	Bibliography
ARCHITECTURAL REPRESENTATION III	210125	RA III				Details
ARCHITECTURAL REPRESENTATION IV	210138	RA IV				Details
BASIC TECHNIQUE	210110	BTC				Details
CONSTRUCTION III	210134	CONST III				Details
DESIGN V	210131	PRJ V				Details
DESIGN VI	210136	PRJ VI				Details
IDEATION AND DRAWING WORKSHOP: VISUAL DIARY OF A CREATIVE PROCESS	210309	TID				Details
THEORY I	210133	T I				Details
THEORY II	210141	T II				Details
URBAN DESIGN V	210132	URB V				Details

TAKEN SUBJECTS

2024-1

Name	UPC Code	Acronym	Catalan	Spanish	English	Bibliography
ARCHITECTURAL REPRESENTATION IV	210138	RA IV				Details
DESIGN V	210131	PRJ V				Details
THEORY I	210133	T I				Details
THEORY II	210141	T II				Details
URBAN DESIGN V	210132	URB V				Details

3.5. In Evaluation you can check the provisional and final marks obtained at the enrolled subjects.

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Provisional marks

Grades proposed by the lecturer. When the official examination results are passed, grades will become final and appear on your academic record.

Academic year	Name	UPC Code	Acronym	Cred.	Type	Exam sess.	Mark
2024-2	INTERIOR ARCHITECTURE	210280	AAII	3	Optional	1	
2024-2	CONDITIONING AND SERVICES III	210135	CIS III	6	Optional	1	
2024-2	STRUCTURES II	210121	EST II	6	Optional	1	
2024-2	DESIGN VI	210136	PRJ VI	7,5	Optional	1	
2024-2	URBAN DESIGN VI	210137	URB VI	5	Optional	1	

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Marks

SUBJECTS MARKS AND OTHER CONCEPTS

2024-1

Subject name	UPC Code	Acronym	Cred.	Type	Mark type	Language	Exam sess.	Lect. mark	Final mark
CONSTRUCTION III	210134	CONST III	7	Optional			1	7,2 Very good	7,2 Very good
DESIGN V	210131	PRJ V	7,5	Optional			1	7,5 Very good	7,5 Very good
DESIGNING, CALCULATING AND BUILDING IN WOOD - VOL. I	210289	DCFI	4	Optional			1	7,0 Very good	7,0 Very good
HISTORY II	210124	H II	7	Optional			1	7,4 Very good	7,4 Very good
REHABILITATION TECHNIQUES AND APPLICATION	210242	TRPO	3	Optional			1	9,0 Excellent	9,0 Excellent
WALKING BARCELONA	210284	CBCN	5	Optional		En	1	6,5 Satisfactory	6,5 Satisfactory

3.6. In **Academic Records** you can download the documents with a list of enrolled subjects and your grades.

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ACADEMIC RECORDS

Student record with all examination sessions

Student record with subject name and most recent examination session

Student record by semester

Academic file ECTS

Language*

Catalan

View document

3.7. In **Certificates**, you can **download** your Transcript of Records.

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Certificates

This section shows the academic and personal information documents you can apply for. Please note that certain applications are subject to a fee.

MY CERTIFICATES

In any query related to a certificate you must give its register number.

Register number	Certificate	Certificate status	Date	Amount	Payment status
-	-	-	-	-	-

AVAILABLE CERTIFICATES

These are the certificates you can apply for. Click on whatever you want in order to apply. If you have more than one academic record, make sure you have selected the right one before applying.

Academic record selected: ARCHITECTURE BARCELONA

Academics certificates

Incoming mobility certificate (Digital signature)

NEW APPLICATION

Incoming mobility certificate (Digital signature)

Certificate to accredit the qualifications of INCOMING mobility students. The certificate is generated in Spanish and English in the same document.

Language*

Spanish

To complete your request, click on "Submit". Fields marked with an asterisk (*) are required.

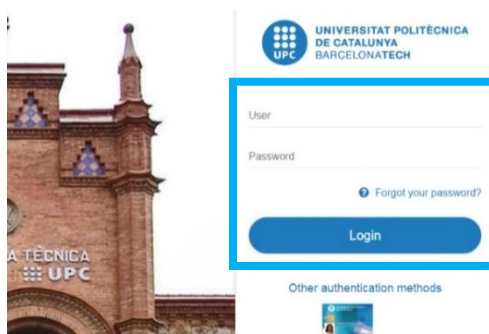
Applying for this certificate generates the documents for the electronic signature. This may take a few seconds, please wait.

Cancel Submit

4. Guide for **ATENEA**

4.1. If you click on **Atenea** you will access the virtual campus of the university, logging in with your username and your password.

In **ATENEA** you can download your class files, comment on forums, contact your colleagues, upload your homework or check the grades of the enrolled subjects





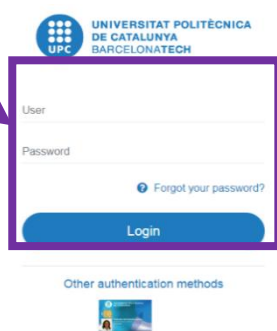
5. Guide for App UPC+ UPC Student Card

5.1. Once enrolled, you can generate your UPC Digital Card from the UPC App.

Download the App UPC in Android or IOS [available in Catalan, Spanish and English]
Android (Google Play): <https://play.google.com/store/apps/details?id=com.upc.estudiants>
IOS (App Store): <https://apps.apple.com/es/app/upc-estudiantes/id1503347657>



- 0. Download the App UPC
- 1. Select Language.
- 2. Log in with your UPC Password



- 3. Check the drop-down menu on the top left corner.



4. Your space:
- **UPC Card:** Upload your photo to generate **Your Digital Student ID**

In addition...

- Direct links to ATENEA, e-Secretaria and other services.
- Check your marks (Mid-semester and final marks published in your ATENEA will also appear here).
- Check your timetables and class schedules.
- In "Your notifications" you will receive additional information regarding school events and updates.

Student Support:

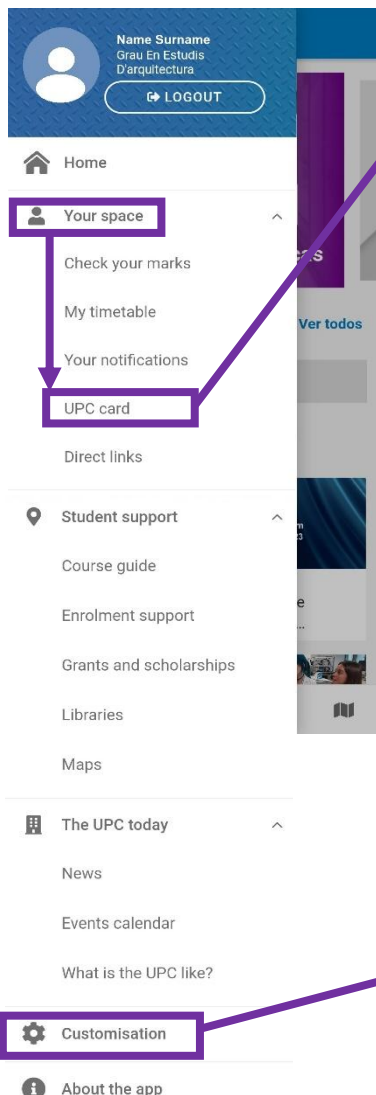
- Check the course guide and syllabus.
- "Enrolment support" will not be instrumental to your stay since your enrolment process is different to the one regular students go through.
- "Grants and scholarships" will not be instrumental to your stay since these are usually only available to Spanish students.
- In "Libraries" you will find information on opening hours, location and occupancy of all UPC libraries.
- Campus maps will help you find your way around campus.

UPC day by day:

- News and information on activities and events along with a calendar.

Customizing:

- You can change your **Language** settings and home page displays here.



Keep in mind some features won't be unlocked until you formalize your enrolment and complete your information in e-Secretaria.

6. Guide for services

UNIVERSITAT POLITÈCNICA DE CATALUNYA BARCELONATECH


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ETSAB Barcelona School of Architecture


School Studies Know us International Internships **Services** Intranet Library

You are here: Home » Services

- ETSAB Directory
- Classroom: equipment and reservation
- Student schedule
- Opening hours
- Services
 - Degree and Master's Office
 - PhD Office
 - External Relations Office
 - Internships Office
 - **Library ETSAB**
 - **IT service**
 - **Model Lab**
 - Research Support Unit
 - Economy
 - Infrastructure
 - Construction and Maintenance
 - Management Support
 - Caretaker
- External Services

Model Lab 

- Regulations
- Milling machine service
- 3D printer service
- Laser cutting service
- Free loan tools service
- Available materials
- LabMaq Maker
- LabMaqPlantilla REV.2021



<https://biblioteca.upc.edu/etsab>

UNIVERSITAT POLITÈCNICA DE CATALUNYA BARCELONATECH

Bibliotècnica The digital library of the UPC

About us Contact My Account English

STUDENTS PROFESSORS RESEARCHERS LIBRARIES ETSAB

ORIOL BOHIGAS LIBRARY OF THE BARCELONA SCHOOL OF ARCHITECTURE ETSAB

Avda. Diagonal 649, 08028 Barcelona | biblioteca.ETSAB@upc.edu | +34 93 401 74 71

Search Books, magazines, articles



DiscoveryUPC Bibliotècnica

- Opening hours Check the schedule of ETSAB
- Sales Book work rooms at ETSAB
- Equipment Consult the equipment of ETSAB

IT service

IT notices

- HORARI AULA INFORMÀTICA A-S1**
Tardor 2023
- SUBJECT SCHEDULE TOOL**
- SKETCHUP AND TWINMOTION LICENSES**
Free for students and teachers

- IT services for students** 
- IT services for teaching staff 

IT services for students

- UPC e-mail account
- Network connetion
- Software
- Cloud services: Google Workspace and Office 365
- Practical's room
- UPC App
- Student schedule
- UPC portals and applications
- +info
- Contact

7. Guide for customized schedules

This is the best tool for creating your own schedule with the courses you want to enroll.

1. Click on **Studies**
2. Just below click on the left column **GArcQtsab**
3. Then click **Calendar and schedules**
4. Finally click **Customized schedules**
5. To obtain the schedule, click on the **term** you prefer and choose the courses you would like to take (scroll down to see elective subjects)
6. Then click on the top of the right corner the button **Schedule >>**

Customized schedules

Degree **Degree in Architecture** **Degree in Architecture Studies** Term **1** 2 **Schedule >>**

Term 1: Obligatory subjects					
Year 1		Morning	Afternoon	Others	
210101	DRAWING I	<input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input type="checkbox"/> 14	<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
210102	MATHEMATICS I	<input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input type="checkbox"/> 14	<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
210103	PHYSICS I	<input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input type="checkbox"/> 14	<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
210104	BASIS FOR DESIGN I	<input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input type="checkbox"/> 14	<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
210105	BASIS FOR THEORY	<input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input type="checkbox"/> 14			<input type="checkbox"/> all
210106	DRAWING II	<input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input type="checkbox"/> 14	<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
210110	BASIS FOR TECHNIQUE		<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
Year 2		Morning	Afternoon	Others	
210111	CONDITIONING AND SERVICES I	<input type="checkbox"/> 11	<input type="checkbox"/> 21		<input type="checkbox"/> all
210112	DESIGN I	<input type="checkbox"/> 11 <input type="checkbox"/> 12	<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
210113	URBAN DESIGN I	<input checked="" type="checkbox"/> 11 <input type="checkbox"/> 12	<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
210114	HISTORY I	<input type="checkbox"/> 11	<input type="checkbox"/> 21		<input type="checkbox"/> all
210115	ARCHITECTURAL REPRESENTATION I	<input type="checkbox"/> 11 <input type="checkbox"/> 12	<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
210116	CONSTRUCTION I	<input type="checkbox"/> 12	<input type="checkbox"/> 22		<input type="checkbox"/> all
210117	STRUCTURES I	<input type="checkbox"/> 12	<input type="checkbox"/> 22		<input type="checkbox"/> all
210120	ARCHITECTURAL REPRESENTATION II	<input type="checkbox"/> 11 <input checked="" type="checkbox"/> 12	<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
Year 3		Morning	Afternoon	Others	
210121	STRUCTURES II	<input type="checkbox"/> 11 <input checked="" type="checkbox"/> 11A	<input type="checkbox"/> 21		<input type="checkbox"/> all
210122	DESIGN III	<input type="checkbox"/> 11 <input type="checkbox"/> 11A <input type="checkbox"/> 12	<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
210123	URBAN DESIGN III	<input type="checkbox"/> 11 <input type="checkbox"/> 11A <input type="checkbox"/> 12	<input type="checkbox"/> 21 <input type="checkbox"/> 22		<input type="checkbox"/> all
210124	HISTORY II	<input type="checkbox"/> 11 <input type="checkbox"/> 11A	<input type="checkbox"/> 21		<input type="checkbox"/> all
210125	ARCHITECTURAL REPRESENTATION III	<input type="checkbox"/> 11 <input type="checkbox"/> 11A	<input type="checkbox"/> 21		<input type="checkbox"/> all
210126	CONSTRUCTION II	<input type="checkbox"/> 12			<input type="checkbox"/> all
210127	CONDITIONING AND SERVICES II	<input type="checkbox"/> 12	<input type="checkbox"/> 22		<input type="checkbox"/> all
Year 4		Morning	Afternoon	Others	

7. You can see your own personal schedule. If you notice some courses in **red colour**, it means they overlap at the same time. Go back and try another option. Once you have the right schedule, click on **Definitive schedule**.

Degree in Architecture Studies - Year 2017-2018 - Term 1

<< Return to List Definitive schedule Summary of subjects Create iCal1 Legend

	Monday	Tuesday	Wednesday	Thursday	Friday
8:30					
9:00	ARCHITECTURAL REPRESENTATION II (12) STRUCTURES II (11A)	STRUCTURES II (11A)			HISTORY OF WESTERN ART I (13)
9:30					
10:00					
10:30	DESIGN V (12)	HISTORY OF WESTERN ART I (13)	DESIGN V (12)		URBAN DESIGN I (11)
11:00					
11:30					
12:00					
12:30				URBAN DESIGN I (11)	
13:00					
13:30					
14:00					
14:30					