ARRIVAL GUIDE
for exchange and visiting students
2017/2018

BEFORE ARRIVAL...

ADMISSION

ADMISSION OF EXCHANGE STUDENTS
Exchange students must be nominated by their home institution, according to the conditions and number of places of the bilateral agreement.
More info > Exchange Programmes

ADMISSION OF VISITING STUDENTS
ETSAB offers 30 vacancies for those students who want to spend a semester or a full academic year studying Architecture at ETSAB, but belong to foreign universities without any specific exchange agreement with our school.
More info at > Visting Students

ACADEMIC OFFER

Get an overview of ETSAB Study Programmes and check the Academic Offer for incoming mobility students.
More info > Study at ETSAB

ACADEMIC CALENDAR 2017/2018 – ARCHITECTURE ETSAB

| UPC Orientation Week          | (optional)         | several two-day sessions between 1 and 20 September 2017 |
| ETSAB Orientation meeting    | (mandatory)        | 7 September 2017                                    |
| ETSAB enrolment              | (by appointment)  | 18 - 21 September 2017                               |

| AUTUMN TERM                  |                     |                                                       |
| GArqEtsab                    | Classes:            | 12 September to 22 December 2017                     |
|                             | Christmas Holidays: | 23 December 2017 to 7 January 2018                  |
|                             | Exams:              | 8 - 19 January 2018                                  |
|                             | Intensive courses: | 22 - 26 January 2018                                 |

| SPRING TERM                  |                     |                                                       |
| GArqEtsab                    | Classes:            | 29 January to 16 May 2018                            |
|                             | Easter Holidays:    | 24 March - 2 April 2018                              |
|                             | Exams:              | 28 May to 29 June 2018                               |
|                             | Intensive courses:  | 13 - 19 June 2018                                   |
ARRIVAL IN BARCELONA
First steps for 2017/2018 incoming exchange and visiting students...

UPC DIAGONAL CAMPUS MAP: ETSAB and OMI_UPC location

AT UPC:
Between 4 and 20 September 2017 > UPC ORIENTATION WEEK (optional)
OW is an optional activity organized by UPC International Students Office (OMI), which lasts two days. It includes an institutional welcome, essential information about legal procedures, an overview of the main UPC Services that may help students during their stay, some introductory workshops “Just Arrived” to Catalan language and culture, a sports activity and a visit to a Barcelona museum.

Several OW sessions will take place between 4th and 20th September 2017
If you are interested to take part in OW, we recommend you to attend the first sessions, before ETSAB start of classes on September 12th.

Places are limited and previous registration is needed. Deadline foreseen by the end of July, or until places are full. See OW programme and application

IF YOU DON’T ATTEND UPC ORIENTATION WEEK you must as well contact OMI_UPC International Students Office at your arrival in Barcelona, and no later than 10 days from that date.

OMI will give you all the information and guidance about legal procedures for your stay in Spain. (Visa, residence permits, NIE-Foreign Identification Number, etc.)
Important for everybody but essential for students from non-European Union countries!
Besides, they will offer welcome packs with info about accommodation in Barcelona, language courses, sports and other university facilities.

OMI – UPC INTERNATIONAL STUDENTS OFFICE
Universidad Politécnica de Catalunya – Barcelona Tech
North Campus UPC, C3 Building (Telecos Square)  email: oficina.mobilitat.internacional@upc.edu
C/ Jordi Girona, 1-3, 08034 BARCELONA  www.upc.edu/sri

Tel: +34 93 401 69 37  Fax: +34 93 401 74 02

Opening hours: 10:00am to 2 pm, Monday to Friday.
Also Tuesdays from 16 pm to 18 pm (from September 16th to June 14th)
*Closed from 1 to 28 August 2016 for summer holidays
AT ETSAB:

4 to 6 September 2017 > ETSAB CHECK IN
10:30am to 12:00pm pick up documentation + 12:00pm info meeting & guided tour

You should come to ETSAB International Relations Office, located on the first floor of the ETSAB building, to start the registration process, and get the necessary academic information and enrolment documents, as well as your UPC student card.

ETSAB INTERNATIONAL RELATIONS OFFICE
Escola Tècnica Superior d'Arquitectura de Barcelona
Av. Diagonal, 649  1st floor
08028 BARCELONA
Tel:  +34 93 401 63 45
Fax: +34 93 401 63 38
email: mob.etsab@upc.edu
www.etsab.upc.edu

Opening hours:  Monday to Friday, from 10.30 am to 12:30 pm.
* Closed for summer holidays from 29 July to 3 September 2017

7 September 2017 at 12:30pm  >  ETSAB ORIENTATION & WELCOME MEETING
(attendance is mandatory)
Informative session with an overview of ETSAB Architecture Degree subjects and courses’ academic contents.
In this meeting, you will also get to know your academic advisor, and we will provide you with useful tips about Barcelona School of Architecture.

Exchange Students
(Erasmus+, UPC-Europe, SICUE, America Latina, USA, Canada, Australia and Asia Exchange Programmes)
We will indicate you how to contact your ETSAB academic advisor, who will guide you before enrolment to choose the right courses to attend. You should bring your academic records and a portfolio with the most significant works and projects (maximum size DIN-A3) to show them to your ETSAB tutor, together with your provisional Learning Agreement.

Visiting students:
You will have a meeting with your academic advisors before enrolment, and they will guide you in the process of choosing courses to attend according to your academic profile.

(11 September closed for local Holiday)

12 September 2017 > START OF CLASSES AT ETSAB
Architecture courses will start on Tuesday September 12th.
This first week you may have a look at all the classes to help you decide which courses to choose.
Since some courses have a limited number of places you will have to wait until your enrolment appointment to check if there is availability at the optional subject or class group desired.

18 - 19 - 20 - 21 September 2017 > ETSAB ENROLMENT

Where?  At ETSAB International Office.
Staff of International Relations will help you to enrol in the courses you are interested.

When?  Every student will be assigned an enrolment appointment (a certain day and hour)
The enrolment order will be announced at our website by the end of July 2017
www.etsab.edu  >  International > International News

How?  You should fill in the Enrolment Form Incoming Students (Hoja de matrícula EstudiantesIncoming) that we will hand in at your arrival at ETSAB

What?  You will enrol courses for the full year -fall and spring semesters- unless you just come for a semester.

(25 September closed for local Holiday)
ETSAB STUDY PROGRAMMES OFFERED TO INCOMING MOBILITY STUDENTS

Incoming exchange and visiting students will enrol only courses of ETSAB’s Degree in Architecture Studies GArqEtsab GRADO EN ESTUDIOS DE ARQUITECTURA plan 2014

Composed by 300 ECTS = 270 ECTS compulsory subjects + 24 ECTS elective subjects + 6 ECTS TFG
5 years / 60 ECTS credits per academic year
1 ECTS = 25-30 hours (50% contact hours at class / 50% self-study hours)

See GArqEtsab Curriculum | See GArqEtsab Syllabus | See GArqEtsab Course Schedules

Spanish and Catalan are the languages of instruction at ETSAB. A limited number of courses are given in English: some elective subjects and specific groups of some Design Studios and most Compulsory Courses of the 3rd year.

Besides, MBLandArch courses are available only for Erasmus+ and EMI-LA exchange students when specified in the Bilateral Agreement (please check ETSAB exchange partners list)

Any other ETSAB’s Master or PhD programmes are NOT included in Exchange Bilateral Agreements. Neither MArqEtsab nor MBArch & MBDesign courses are available for exchange/visiting students.

ENROLMENT CRITERIA FOR INCOMING MOBILITY STUDENTS:

You may enrol GRADO EN ESTUDIOS DE ARQUITECTURA course units, according to these conditions:

• COMPULSORY subjects from 1st to 5th year: You may enrol at any subject of your interest. You will have to choose the semester (many subjects are offered in both semesters), although the availability of places in a particular group (different class schedules) will only be known at the moment of enrolment
  ¡! STUDIO COURSES > Maximum per semester:
  1 Architectural Design Studio (Bases para el Proyecto/Proyectos/Taller Temático)
  +1 Urban Planning Studio (Urbanística)

• ELECTIVE subjects: Many of them have limited number of places (for both exchange and regular students). While reserving a percentage of places for exchange/visiting, we cannot guarantee its availability for all students. Please consider several options in your choice, because only at the moment of your enrolment you will know if there are still places available or not.
  ¡! Elective courses schedule may overlap with compulsory courses

• Final Thesis Project (TFG) is not open to incoming Exchange/Visiting students

• Number of credits:
  - EXCHANGE student: It is recommended to take no more than 5-6 subjects (24-30 ECTS) per semester
  - VISITING student: You are allowed to enrol up to 30 ECTS in total (for both full-year and one-semester stay)

• Enrolment Changes: only allowed in second semester courses